



Internal Quality Assurance Cell (IQAC)

2018-19

Meeting No. 1

Notice

All members of Internal Quality Assurance Cell (IQAC) of Shri. Bapusaheb D.D. Vispute College of Education, New Panvel are hereby informed that a meeting of IQAC will be taken on 11/07/2018 in the library of Shri Bapusaheb D. D. Vispute College of Education, New Panvel to discuss on different agenda and activities that have to be conducted under the IQAC cell. All members of IQAC should remain present for the meeting on time.

The agendas for the meeting will be as follow

1. Reading and follow up discussion on minutes of last IQAC meeting held in the academic year 2017-18.
2. Sharing and discussion on Action Taken Report 2018-19 prepared by I.Q.A.C.
3. To discuss on the Performance Appraisal system and Academic performance Indicator for the faculty members.
4. To take decision on website development of the college.
5. To plan about one day educational visit.
6. To discuss about the organizing international level seminar on higher education.


Dr. Seema N. Kamble

Principal & IQAC Chairperson
Shri. Bapusaheb D. D. Vispute College of
Education, New Panvel

PRINCIPAL

Adarsh Shikshan Prasarak Mandal's
Shri Bapusaheb D. D. Vispute
College of Education, New Panvel





Internal Quality Assurance Cell (IQAC)

Minutes of the Meeting

2018-19

Meeting No. 1

Minutes of the meeting

As per the directions given by the Principal of Shri Bapusaheb D. D. Vispute College of Education, New Panvel an online meeting was held by the Internal Quality Assurance Cell (IQAC) on 11/07/2018 at 11.00 in the the library of Shri Bapusaheb D. D Vispute College of Education, New Panvel to discuss following agendas:

1. Reading and follow up discussion on minutes of last IQAC meeting held in the academic year 2017-18
2. Sharing and discussion on Action Taken Report 2018-19 prepared by I.Q.A.C.
3. To discuss on the Performance Appraisal system and Academic performance Indicator for the faculty members
4. To take decision on website development of the college
5. To plan about one day educational visit
6. To discuss about the organizing international level seminar on higher education

Agenda 1

Reading and follow up discussion on minutes of last IQAC meeting held in the academic year 2017-18.

In the presence of Chairperson of IQAC Dr. Seema Kamble, a reading of minutes of last meeting held by IQAC was done also a small follow up discussion on the decisions taken by IQAC in the last meeting and their implementation was carried out.

Agenda 2

Sharing and discussion on Action Taken Report 2018-19 prepared by I.Q.A.C.



Under the direction of Principal & IQAC Chairperson Dr. Seema Kamble, a discussion on Action Taken Report was done. All IQAC committee members put their suggestions on the implementation and also put some recommendations for further implementation. A planning on different strategies for achieving quality requirements under different quality indicators was also done.

Agenda 3

To discuss on the Performance Appraisal system and Academic performance Indicator for the faculty members.

In the present meeting, committee members had discussed about the performance appraisal system with adheres to latest UGC Guideline and faculty members were encouraged for the continuous professional development. Also, motivated for improvement in API score.

Agenda 4

To take decision on website development of the college.

As per the latest guidelines and updates of stakeholder institutions, it is required to be update our college website. Also, discussion held on security issues of the website and precaution to be taken for the security purpose.

Agenda 5

To plan about one day educational visit.

As per the academic planning discussion was carried out on educational visit to be organise to the one of heritage place for the cultural enrichment of the students.

Agenda 6

To discuss about the organizing international level seminar on higher education.

The committee members also discussed the organization of the International Seminar on Higher Education and to publish international peer review journal on the paper received.

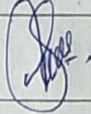

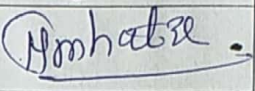
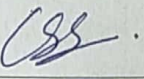

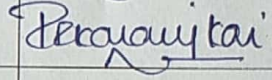
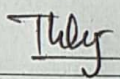
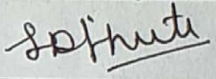

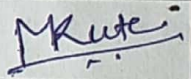
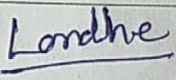
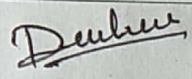
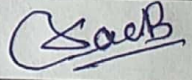
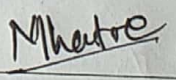
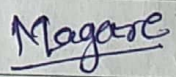


Action taken report of the meeting of Internal Quality Assurance Cell held on
11/07/2018 at 11.00 am.

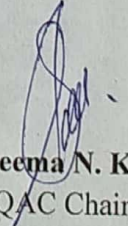
R. No.	Agenda	Action taken
1	Reading and follow up discussion on minutes of last IQAC meeting held in the academic year 2017-18	The action taken, the minutes of the last meeting held were discussed among the members and had been shared and discussed among the members.
2	Sharing and discussion on Action Taken Report 2018-19 prepared by I.Q.A.C.	The action taken report of the last year had been shared and discussed among the members.
3	To discuss on the Performance Appraisal system and Academic Performance Indicator for the faculty members	The Principal and IQAC Coordinator has been requested to all the faculty members to fill up the Performance Appraisal Report (PAR) and Academic Performance Indicator (API) form for the assessment of Academic and Professional Development of the Faculty Members.
4	To take decision on website development of the college	The all IQAC members discussed on website development of the college in details for updating and removing unwanted content form the website. The in-charge faculty and IT Expert has been directed for the doing the same at earliest.
5	To plan about one day educational visit	The in-charge professor was directed to plan and organise the educational visit to the nearby places.
6	To discuss about the organizing international level seminar on higher education	The IQAC Coordinator initiated the talk on to organizing international level seminar on higher education in first half of the academic year. The all remaining members are supported to the same and The Higher Education topic was finalized by the committee for Seminar.



Signature of IQAC Committee Members present for the meeting held on
11/07/2018 at 11.00 am.

S. No.	Designation in IQAC at ASPM	Name of the Member	Signature
1	Chairperson	Dr. Seema N. Kamble	
2	IQAC Co-ordinator	Asst. Prof. Kavita R. Kale	
3	Teacher Member	Asst. Prof. Neha N. Mhatre	
4	Teacher Member	Asst. Prof. Chhaya S. Shirsath	
5	Teacher Member	Asst. Prof. Vinayak V. Lohar	
6	Administrative Officer (Account)	Mrs. Parimala R. Karanjkar	
7	Administrative Officer (Academic)	Mr. Yogesh J. Thokal	
8	Management Representative	Mrs. Sangita D. Vispute	
9	Librarian	Mrs. Sangita Patil	
10	External Expert	Dr. Meena Kute	
11	External Expert	Dr. Sunita Londhe	
12	Nominee from Current Batch B.Ed.	Ms. Delrina L. Michael	
13	Nominee from Current Batch M.Ed.	Mr. Subhash Bhopi	
14	Nominee from Alumni	Mrs. Manasi M. Mhatre	
15	Industry Expert (Principal, Navjeevan College)	Dr. Dnyaneshwar Magar	




Dr. Seema N. Kamble
Principal & IQAC Chairperson
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Adarsh Shikshan Prasarak Mandal's

Shri Bapusaheb D.D. Vispute College of Education, New Panvel

Internal Quality Assurance Cell (IQAC)

2018-19

Meeting No. 2

Notice

All members of Internal Quality Assurance Cell (IQAC) of Shri. Bapusaheb D.D. Vispute College of Education, New Panvel are hereby informed that a meeting of IQAC will be taken on 14/01/2019 in the library of Shri Bapusaheb D. D Vispute College of Education, New Panvel to discuss on different agenda and activities that have to be conducted under the IQAC cell. All members of IQAC should remain present for the meeting on time.

Agendas:

1. Reading and follow up discussion on minutes of last IQAC meeting held in the academic year 2017-18
2. To take follow up on quality management system of the college
3. To discuss on the best practices of the college
4. To encourage for the campus sustainable practices
5. To work on the library digitalization and library management information system

Dr. Seema N. Kamble

Principal & IQAC Chairperson

Shri. Bapusaheb D.D. Vispute College of
Education, New Panvel

PRINCIPAL

Adarsh Shikshan Prasarak Mandal's

Shri Bapusaheb D. D. Vispute
College of Education, New Panvel.



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Shri Bapusaheb D.D. Vispute College of Education, New Panvel
Internal Quality Assurance Cell (IQAC)

Minutes of the Meeting

2018-19

Meeting No. 2

Minutes of the meeting

As per the directions given by the Principal of Shri Bapusaheb D.D.Vispute College of Education, New Panvel an online meeting was held by the Internal Quality Assurance Cell (IQAC) on 14/01/2019 at 11.00 in the library of Shri Bapusaheb D. D. Vispute College of Education, New Panvel

Agendas 1:

Reading and follow up discussion on minutes of last IQAC meeting held in the academic year 2017-18

In the presence of Chairperson of IQAC Dr. Seema Kamble, a reading of minutes of last meeting held by IQAC was done also a small follow up discussion on the decisions taken by IQAC in the last meeting and their implementation was carried out.

Agenda 2 :

To take follow up on quality management system of the college.

The all committee members were recommended to undergone for academic and internal audit for the ensuing the quality parameters in the institution. Also, as per the NCTE requirement the follow-up was taken and suggested for the required maintenance.

Agenda 3:

To discuss on the best practices of the college.

Under the Best Practices the committee members were suggested that the students and teachers must do their SWOT Analysis for overcoming the weaknesses and threats if any. It has been also decided to carry out and an action research should be conducted on problems encountered.

Agenda 4:

To encourage for the campus sustainable practices

Is has been commonly decided to work on Green Campus, Solid waste management, Clean Energy, Tree Plantation and Biogas plant under the campus sustainable practices.

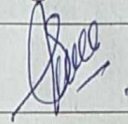
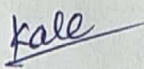
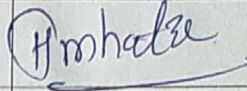


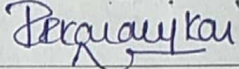
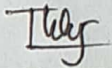
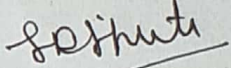
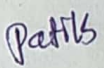
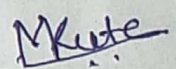
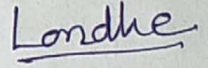
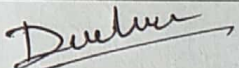
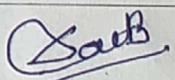
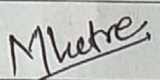
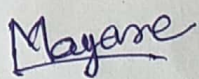
Agenda 5:

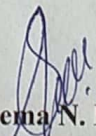
To work on the library digitalization and library management information system

The QR Code for every books shelf for ease to access and digitization of library under LMS. Also, discussion was held on access of E-journal's subscriptions.



Signature of IQAC Committee Members present for the meeting

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PRINCIPAL
 Adarsh Shikshan Prasarak Mandali
 Shri Bapusaheb D. D. Vispute
 College of Education, New Panvel



Action taken report of the meeting of Internal Quality Assurance Cell held on 14/01/2019 at 11.00 am

R. No.	Agenda	Action taken
1	Reading and follow up discussion on minutes of last IQAC meeting held in the academic year 2017-18	The action taken, the minutes of the last meeting held were discussed among the members and had been shared and discussed among the members.
2	To take follow up on quality management system of the college	The Principal and IQAC Coordinator has discussed with all member and set the quality parameters for quality management system of the college
3	To discuss on the best practices of the college	The Principal and IQAC Coordinator has discussed, what kind of best practices can be practiced in the college to achieve the institutional goals and objectives.
4	To encourage for the campus sustainable practices	The all faculty members were motivated for the campus sustainable practices.
5	To work on the library digitalization and library management information system	The all committee members are discussed and agreed collectively for digitization the library and buying the Library Management Information Software.

