



Yearly Status Report - 2015-2016

Part A

Data of the Institution

1. Name of the Institution	ADARSH SHIKSHAN PRASARAK MANDAL'S SHRI BAPUSAHEB D.D. VISPUTE COLLEGE OF EDUCATION
Name of the head of the Institution	DR. B. A. PATEL
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	02287462886
Mobile no.	8879338833
Registered Email	visputeeducation2004@gmail.com
Alternate Email	visputebedprins@gmail.com
Address	Adarsh, Plot No 41 Sector 15 Near Panvel Rlwy Station, New Panvel
City/Town	Panvel
State/UT	Maharashtra

Pincode	410206																		
2. Institutional Status																			
Affiliated / Constituent	Affiliated																		
Type of Institution	Co-education																		
Location	Semi-urban																		
Financial Status	private																		
Name of the IQAC co-ordinator/Director	Kavita R. Kale																		
Phone no/Alternate Phone no.	02232018867																		
Mobile no.	9970095973																		
Registered Email	kavita200809@rediffmail.com																		
Alternate Email	visputebedprins@gmail.com																		
3. Website Address																			
Web-link of the AQAR: (Previous Academic Year)	https://visputeeducation.info																		
4. Whether Academic Calendar prepared during the year	Yes																		
if yes,whether it is uploaded in the institutional website: Weblink :	https://visputeeducation.info/disclosure/ncte/mandatory-disclosure/																		
5. Accrediation Details																			
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>B</td> <td>2.1</td> <td>2015</td> <td>02-Mar-2015</td> <td>02-Mar-2020</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	B	2.1	2015	02-Mar-2015	02-Mar-2020
Cycle	Grade	CGPA	Year of Accrediation	Validity															
				Period From	Period To														
1	B	2.1	2015	02-Mar-2015	02-Mar-2020														
6. Date of Establishment of IQAC	30-Sep-2007																		
7. Internal Quality Assurance System																			
Quality initiatives by IQAC during the year for promoting quality culture																			
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries																	

International Yoga Day	21-Jun-2015 01	64
Campus Cleanliness Activities	10-Oct-2015 01	75
Visit to Science institution	28-Feb-2016 01	68
Gender Equality campaign-Bati Bachavo	06-Feb-2016 01	76

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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Road Safety Campaign

2. Seminar on Continues and comprehensive evaluation in school

3. Vana Mahotsav

4. Training for Teachers on Constructivism based teaching learning

5. Community Visit

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To plan on the orientation on new Two year B.Ed. syllabus of University of Mumbai wef. From academic year 201517	An orientation was given to faculty memebers and students on revised B.Ed. syllabus of University of Mumbai
To plan about the internship programme as per the newly revised two year B.Ed progarmme	Schedule and an outline about the internship programe was finalized by the college as well as schools and colleges were selected for internship for B.Ed and M.Ed Students respectively
To take decision on the purchase of new books for the library as per the changed curriculum	An approval from management was obtain for purchase of new books for M.Ed and B.Ed programe
To plan on the outreach activities and social awareness programmes to be organized by the IQAC	The dates and venues of outreach activities and social awareness programs were finalized by IQAC
To plan about the one day visit to village for cleanliness activity	The Vichumbe village had been selected by the IQAC to carry out cleliness activities
Decision on the MoU to be done with the NGO working for the environment and social awareness area	The college had sign MOU with Infinity Foundation to carry out social awerness and development programes
To take a follow up on the performance of the faculty members in the area of Teaching	The performance of the faculty members was reviewed on the bases of performance appraisal report collected by the IQAC

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14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2016

Date of Submission	29-Jan-2016
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Shri Bapusaheb D.D. Vispute College of Education has set up a committee for planning, organizing implementation, and review of the curriculum under the guidance of the principal of the college. The college follows the guidelines for curriculum as advised by the University of Mumbai. The curriculum planning committee was also formed in the institute for regular follow-up, mentoring, and follow on the procedure of applying. The curriculum planning committee held some meetings at regular time intervals to do all the evaluations regarding the curriculum. Curriculum plays the most important role in the all-round development of student teachers, which gives suggestions on curriculum planning and implementation. The committee also plans an academic calendar for the whole session with IQAC. The committee plans and emphasizes the execution of activities like group discussions, different types of co-curricular activities debate, innovative methods of teaching, integration of ICT in the teaching-learning process, effective presentation skill development methods, webinars, seminars, and workshops regarding different relevant topics of the syllabus.

The institute also provides an environment for students to develop social skills, interaction skills, leadership quality, and professional competency through various activities. The institution provides opportunities for students to acquire and demonstrate knowledge, skills, values, and attitudes related to various learning areas. Which provides positive effects both in terms of education and sect oral development according to courses in critical thinking, communication skills, collaboration with others, etc. offered by the Institution. The internal competitions were organized between the kulas, which acts as the development of interest and teamwork attitude between all the students. The college has contacted with more than 10 practicing schools in the town and nearby villages. The sister institutes of the institute has also started a new school in Vichumbe-Devad village. Practice-teaching lessons continue into two semesters and imparting of practice teaching skills starts in I semester through the practice of micro-teaching skills, simulated lessons, integrated lessons, an exhibition of teaching-learning material, model lessons by lecturer, lectures & counseling on improving handwriting & blackboard writing, teaching practice in school and observation of lessons. Apart from this students have to complete semesters of other curriculum activities i.e. seminars, open book assignments, essays, computer-assisted instructions (CAI), projects, content tests, experiments in psychology, community work, different types of teaching methods internships, etc. which are add-on courses for the development of confidence. The institution provides the students with varied learning the utility and applicability of the content to different school systems, communities, and life through the core, interdisciplinary, and pedagogy courses. The student teachers are trained with ICT-enabled teaching-learning processes, action research, and dissertations, creating learning resources by their teacher educators as mentors. The 10 weeks of internship and 2 weeks of community-related work exposed them to inter and soft skills to enhance professionally relevant understandings and consolidate these into their

professional acumen. The students are also trained in resume writing, interview etiquette, and facing interview panels with confidence. The college follows all the guidelines given by the university for the effective curriculum implementation throughout the academic year.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
00	00	Nil	00	00	00

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	00	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BEd	General	01/06/2016
MEd	General	01/06/2016

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
000	Nil	0
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	EDUCATION	45
MEd	EDUCATION	0
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

The IQAC of the college periodically feedback and takes action to improve the quality of the teaching-learning process. The college prepares an academic Calendar is prepared in advance, displays and circulates it in the college, and strictly follows it. Admission to various programs, summer, winter, and mid-term vacations, examination schedules, and declaration of results are mentioned in the Academic calendar. All newly admitted students have to compulsorily attend the Orientation Programme which distributes educational materials. In which they are made aware of the philosophy, the uniqueness of the Education system, the teaching-learning process, the system of continuous evaluation, compulsory core courses, various co-curricular activities, discipline and culture of the Institute. All students are also given a guided tour of the campus and the various facilities. The college always keeps focusing on Outcome Based Education as per its vision, mission, and objectives. The college regularly organizes the curricular and co-curricular activities for the fulfillment of the goals of the institute. Similarly, the teaching and learning process is conducted as per the course outcomes against the institutional and curriculum. The college has designed feedback forms for Students, Teachers, Employees, and Parents as per the guidelines of NAAC and obtains feedback on a regular basis. IQAC committee analyses the feedback forms. Teacher educators provide self-appraisal reports to the head of the Institution at the end of the academic year. Students are encouraged to ask for difficulty in subjects so that it can be rectified and improve the delivery of the subject's teacher. During the annual feedback on the subject as well as the subject teacher is taken through a structured questionnaire designed with a focus on every aspect of Teaching learning process and another administrative process. This feedback is used for overall improvement in all areas. Teaching is the core activity of the college, hence to maintain teaching quality each teacher's feedback is to be taken from students twice in each semester. Respective Class Teachers has to distribute the forms amongst the student, collect and submit them to IQAC for Analysis. On the basis of this analysis, the Principal can take appropriate steps to improve the quality of the teaching-learning process in the College. There is a Suggestion Box in the College Office for use by the students to express any grievance or complaint. The Box is opened every week by the College Administration under the supervision of the Principal. The college is strictly committed to the academic calendar that guides the various activities in advance. Performance of College is increasingly judged on the basis of effective learning outcomes. Feedback Mechanism is essential to know whether the college is delivering good performance and imparting quality education. Hence, the College made a policy decision to make feedback forms available for different stakeholders to analyze the institutional performance on different fronts. The Feedback Forms are circulated to all the Stakeholders i.e. Students, Parents, Employers, Alumni, and Faculty Members. Dually filled feedback forms are to be forwarded to IQAC for Analysis.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	EDUCATION	50	49	49
MEd	EDUCATION	50	6	6

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2015	49	6	7	3	10

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
10	10	9	1	1	9

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The definition of a mentor is a person who shares their knowledge, skills, and/or their experience, to help another person, or group of people, to progress. Traditionally a mentor would guide a mentee (see mentee definition below) in a one-to-one mentoring relationship. However, more recently, group mentoring has become popular amongst businesses and organizations, where one person shares knowledge and guidance with a larger group of people. Co-curricular activities are to be presented by one group. Each group is given the responsibility of the program. Community work also works like these groups. For community work, the students are guided by the professor in these groups. In community work, students are given different responsibilities also teaching. Teachers guide students in subjects in which students are lagging behind by spending more time. Or a group of students who are lagging behind in studies are guided from time to time All the professors are guiding the students for various things. After admission to B.Ed. students are guided about the syllabus. Guidance is done according to groups Students are guided for various school activities. Students present the lesson in groups Professors guide various micro-teaching skills in this regard Skill preparation by students and guidance are provided in this. In a mentoring group, every activity of the students is observed. In the mentoring group, every professor keeps an eye on the progress of his students and guides the students according to the progress of the students in each area. The professor focuses on how the students teaching skills are and how they can be improved. The professor of each group gives personal information to each student and the students who need more guidance are given separate time by each professor. If the students have personal problems, the professors also guide them for this problem. Each professor prepares a graph of how the student is progressing in all four semesters. Student progress reports are presented in student parent meetings parents are made aware of how students are progressing students also have the full attention of professors during boarding. He has personal attention on how to improve the way the student is studying. The professor makes sure that the student has mastered the teaching skills during the two years of B.Ed. teaching skills are closely observed and students are guided towards those skills. Internships focus on how each student participates in the activities. Each group is given responsibilities in the six days of community work each group is assigned responsibilities properly. Various activities to be undertaken in collective work like tree plantation, sanitation field visits, etc. are planned as groups, and responsibility is given to each group and each student in the group. As a parent, he fulfills all the responsibilities of a professor in a proper manner, at the same time, students also tell the professors about the obstacles they face and take their guidance from time to time.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
55	10	1 : 6

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
13	10	3	0	5

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	00	Nil	00
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BEd	4E00132	SEM II	31/05/2016	04/08/2016
MEd	4E00732	SEM II	31/05/2016	23/08/2016
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Continuous assessment is a form of educational examination that evaluates a students progress throughout a prescribed course. It is often used as an alternative to the final examination system. Continuous assessment will often include some form of formative assessment. The formative assessment covers the range of informal diagnostic tests a teacher can use to assist the process of learning with their students. Adarsh shikshan Prasarak Mandal Sanchlit, Shri.Bapusaheb D.D. Vispute College of Education is affiliated with Uthe niversity of Mumbai. B.Ed. and M.Ed. courses are conducted at the University of Mumbai. Both courses have been revised in the 2015 order of UGC. University of Mumbai syllabus program B.Ed. and M.Ed. credit-based semester and grading system with effect from the academic year 2015-2016 2016-2017. The evaluation method has been completely changed in the new course. Both courses are completed through training. Evaluation is done internally and externally. Continuous evaluation in the internship period. Practice Teaching observation, Students conduct various activities in an internship. B.Ed. Evaluation Semester 1st 500 Marks, internal marks-140, external marks-210, practicum-150. Semester 2nd 500 Marks, internal marks-140, external-210, practicum-150. Semester 3rd 550 Marks, internal marks-80, external marks -70, practicum-400. Semester 4th 415 Marks, internal marks-110, external marks -140, practicum-215. For 30 marks internal. For 30 marks internal assessment student teacher has to complete 2 Assignments from the Assignments given in the respective courses and for 15 marks Internal assessment student teacher has to complete 1 Assignment from the Assignments given in each section. In B.Ed. course continuous internal evaluation semester 1st Understanding Disciplines and School Subject 50 marks, Reading EPC I Reflection on Text, book review 10 marks, community work 20 marks, participation in co-curricular activities in college, content test 25

marks, class test essay test 80marks. Semester 2nd EPC II Drama and Art in Education 50marks, shadowing of subject teacher observation 20marks, observation of school activities 15marks, peers observation 15marks, participation in co-curricular activities in college 15marks, critical analysis of an educational film 10marks, class test essay test 75 marks. Semester 3rd EPC III Critical Understanding of ICT 50 marks, lesson 260 marks, Theme Based learning 20 marks, Co-teaching lesson with school teacher 30 marks, Blue Print and administration of test 15 marks, Reflective Journal on internship activities 20marks, Literacy Awareness program in the Community 15 marks, class test essay test 30marks. Semester 4th EPC IV Understanding the Self 50marks, Co-teaching with peers 80marks, Developing learning resources 10marks, Anecdotal record/interview a school student 10marks, Organizing co-curricular activities in school 10marks, Reflective Journal on internship activities 20marks, School-Based Action Research 25marks, class test essay test 60marks. M.Ed. Evaluation M.Ed. Course semester 1st 400 marks internal 160 marks, external 240 marks, three core courses and Communication and Expository Writing, Self Development. Semester 2nd 400 marks internal 160 marks, external 240 marks, four core courses, and Dissertation and internship. Semester 3rd 400 marks internal 160 marks, external 240 marks, Specialization Courses(EE/SE) two papers, two core courses, Internship -Related to Specialization, Dissertation, Academic Writing. Semester 4th 500 marks, three courses

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

An academic calendar serves as a reminder of important events for students, instructors, and staff during the academic year and semester. Parents, alumni, and potential students all benefit from it. Every educational establishment has its own academic calendar with specific dates on it. A calendar gives you the space to schedule each due date at the appropriate moment, preventing you from becoming overburdened by seeing your schoolwork as a long list of tasks to complete. In the academic calendar the pre-plan of the theory period, practical period, working days, cultural activities, internal exams, educational visits, and competitions. Shri. Bapusaheb D.D. Vispute College of Education, New Panvel affiliated with the University of Mumbai. This college conducts Bachelor of Education (B.Ed.) and Master of Education (M.Ed.), these courses are training courses. College prepared academic calendar each year separately. Prepared the academic calendar to start before the academic year. In this academic calendar include all things related to this course. A proper plan for every internal exam. In the B.Ed. and M.Ed. courses four semesters, each semester plan class test, essay test, and content test. In the academic calendar include all internal tests properly. Proper planning of exams also helps to plan other things properly due to the sectional system internal exams are conducted frequently Planning these exams properly in the academy calendar allows enough time for each work Faculty also gets the required time for evaluation. So college prepares the academic calendar properly and includes all things related to this course. Internships can also be planned properly as each semester has a different duration of internship which makes planning easier. Exams can be taken on time by planning in the academic calendar. Exams can be planned by completing the course on time and the professor gets proper time to prepare the question papers of different subjects required for the exams. At the same time, adequate time is available for assessment. The practical work for internal marking can be completed on time and properly. Since practical work takes time, appropriate time can be given for it and educational trips and field visits can also be planned. The academic calendar is also important for planning and scheduling time for co-curricular activities. This years plan displays all faculties because all professors complete our subject syllabus and practical work. In planning most important thing is the academic calendar. Academic calendar whole year panning. Proper planning of exams also helps to plan other

things properly due to the sectional system internal exams are conducted frequently Planning these exams properly in the academy calendar allows enough time for each work Faculty also gets the required time for evaluation. In an academic whole exams are planned in the proper month and decided confirmed week of the internal examination. The student's academic progress is monitored regularly by adopting the strategy of continuous internal evaluation, seminars, project work, unit tests, and semester examinations. Professors and administration frequently utilize academic calendars as a communication tool to plan academic and administrative events.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://visputeeducation.info/naac/handbook-of-institute/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
4E00132	BEd	EDUCATION	40	25	62.50
4E00734	MEd	EDUCATION	6	6	100

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://visputeeducation.info/naac/sss/>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nill	00	000	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Constructivism based Teaching and Learning	B.Ed and M.Ed	05/09/2015

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
00	00	00	00	00	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
B.Ed and M.Ed	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	B.Ed and M.Ed	4	Nil

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
B.Ed and M.Ed	4

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
00	00	00	Nil	0	00	0

No file uploaded.

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
00	00	00	Nil	0	0	00

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nil	3	Nil	Nil

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
International Yoga Day	Shri. D. D. Bapusaheb Vispute College of Education New Panvel	10	54
Van Mohasatav	Shri. D. D. Bapusaheb Vispute College of Education New Panvel	10	62
Campus Cleanliness Activities	Matoshri Kamalbai Vispute Working Womens Hostel New Panvel	10	65
Visit to Science institute	Shri. D. D. Bapusaheb Vispute College of Education New Panvel	10	58
Gender Equality campaign- Bati Bachavo	Shri. D. D. Bapusaheb Vispute College of Education New Panvel	10	66
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
00	00	00	0
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Gender Issue	Shri. D. D. Bapusaheb Vispute College of Education	Gender Equality campaingn	10	66
Swachya Bharat	Matoshri Kamalbai Vispute Working Womens Hostel New Panvel	Campus Clenliness activity	10	65

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Faculty Exchange	55	Institutional Support	15

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship support, Career Educational guidance	College School academic collaboration	CKT School Panvel	13/07/2015	27/02/2016	49

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Infinity Foundation	10/08/2015	Work with community	65

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
2500000	2094748

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Class rooms	Existing
Seminar Halls	Newly Added
Classrooms with LCD facilities	Newly Added
Campus Area	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
00	Nil	00	2023

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	335	Nil	Nil	Nil	335	Nil
Reference Books	6291	735604	Nil	Nil	6291	735604
e-Books	349	Nil	Nil	Nil	349	Nil
Journals	119	Nil	Nil	Nil	119	Nil
e-Journals	9	Nil	Nil	Nil	9	Nil
CD & Video	42	Nil	Nil	Nil	42	Nil
Weeding (hard & soft)	0	Nil	Nil	Nil	0	Nil
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
00	00	00	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	12	1	1	1	1	1	2	50	0
Added	0	0	0	0	0	0	0	0	0
Total	12	1	1	1	1	1	2	50	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	https://visputeeducation.info/

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1600000	1445959	100000	52395

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

There are established systems and procedures for maintaining and utilizing physical, academic, and support facilities such as laboratories, sports complexes, computers, classrooms, etc. in the institute. The maintenance of physical, academic, and support facilities is carried out by the respective departments with the help of in-house staff on a daily basis and periodically.

1) The campus maintenance is monitored through surveillance Cameras. 2) The college has a maintenance committee that oversees the maintenance of buildings, classrooms, and language labs. 3) The maintenance committee is headed by the Principal who in turn monitors the work. The Principal efficiently organizes the workforce, maintaining duty tiles containing details about their individual floor-wise responsibilities, timings, leave, etc. 4) The maintenance committee conducts periodic checks to ensure the efficiency/working condition of the infrastructure. 5) Adequate in-house staff is employed to meticulously maintain hygiene, cleanliness, and infrastructure on the campus so as to provide a congenial learning environment. 6) Classrooms, Staffrooms, Seminar halls Computer Lab, etc. are cleaned and maintained regularly. Wash rooms is well maintained. Dustbins are placed on every floor. 7) Optimum working condition of all properties and equipment on the campus is ensured through annual maintenance. The annual maintenance includes maintenance of the Generator, CCTV cameras, and Water Purifiers. 8) A student-friendly canteen is run by the college. Hygienic food is made available at affordable rates. The canteen is open on all working days. 9) Every department maintains a stock register for the available equipment. Proper inspection is done and verification of stock takes place at the end of every year. 10) Library books and records maintenance is done every year. 11) Sport complex /ground /equipment: Sports coordinator of the institute looks after the sports facilities and the activities. 12) Institute has employed technicians (electrician and plumber) for upkeeping and maintenance of the electrical and drinking water facility. The institute has also appointed housekeeping staff and gardeners to maintain the gardens. 13) To maintain internet connectivity and CCTV security system, a network and system administration team is appointed.

<https://visputeeducation.info/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	00	0	0
Financial Support from Other Sources			
a) National	00	0	0

b)International	00	0	0
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Yaga Day	21/06/2015	49	Aarogya Seva Samiti Panvel
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2016	A one day institute-wide academic seminar	49	0	0	2
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Shri. Bapusaheb D.D.Vispute Primary, Secondary English Medium School jr. College	49	2	0000	0	0
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
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	higher education				
2015	0	B.Ed	Education	Shri.Bapus aheb D.D. Vispute College of Education .	M.Ed
2016	0	B.Ed	Education	Shri.Bapus aheb D.D. Vispute College of Education .	M.Ed
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	0
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Cultural	College	10
Sports	College	25
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	00	Nil	0	0	00	00
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

- Student Council The students of the student council assist in sharing ideas, interests, and concerns of other students with teachers and College administrators. They also often help fund College-wide activities, including community events, community projects, outreach, and College reform. Enrolling as a student council is more than just management and teamwork skills, it can assist a student in building memories, building relationships, and learning about personal goals. The benefits of being a member of the student council include: students can improve their reading Understand and digitize College operations with Teach mint and its features like the homework app for efficient College management. The Student Council is an increasingly common feature in many colleges and has worked to the benefit of the institutes. Students have a valuable contribution to make to the betterment of their college and their involvement in the operation of the college is itself a valuable part of the education process for the students. A Student Council provides an opportunity for students to engage in a structured partnership with teachers, students, and management in the operation of their college. Research indicates that Student

Councils can improve academic standards and reduce dropout rates in colleges. Student Councils can create a sense of ownership of the college and its activities among the student population. Sri Balaji Vidyapeeth, Pondicherry - Student Council Guidelines 4 The establishment of a Student Council gives students an opportunity to acquire the sort of communication, planning, and organizational skills that will be of benefit to them in their future lives. It enables students to take responsibility for projects and to demonstrate that they can manage and bring such projects to a successful conclusion. Moreover, the contribution made by a Student Council to the development of college policy in a number of areas can have significant benefits for students and the college. College policies are far more likely to be successful where they are clearly understood and accepted by all partners within the community. At the end of the day, a Student Council will thrive only if students themselves are committed to the concept and to making it work. There are many benefits of a student council. For example, the student council teaches young people effective leadership skills. It also teaches young people how to give back to the community and help those in need. Objectives of the Students Council

- To represent student feelings, opinions, and interests.
- To help in developing potential leaders through leadership workshops and other organizations.
- To encourage students to participate in college activities.
- To promote an activity program that is open to all students.
- To help students understand and accept their role in a college environment.
- To develop within students a sense of responsibility for their own conduct or behavior.
- To develop understanding, respect, and appreciation for cultural differences or similarities.
- To develop a sensitivity to and awareness of the needs and problems of others.
- To develop desirable sportsmanship attitudes in students.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

00

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Shri Bapusaheb D. D. Vispute College of Education, New Panvel is a well recognised college of Teacher Education situated in the Panvel city of Raigad district and has set up with the goal of 'Preparation of effective secondary higher secondary teachers, who are capable of responding to the changing needs and challenges of contemporary Indian Society. We want to develop the future generation of the rural area techno- savvy and scientific tempered. The management had made efforts for the all- round development of the students to face the current challenges of modern society. The college follow the commitment of Professional decentralization in the management The college always believe in the practices of participatory management through the involvement of various

stakeholders . The practice of decentralization is necessary transcendence in management. Consult the section on political decisions, planning and administration. The college is having a horizontal management system with departments of control and delegation of powers and responsibilities. Consensus decision making, transparency, willingness to accept requests and lateral thinking are the main virtues of decision system. The opinion and suggestions of teaching and non- teaching staff members are considered with equality. The college always believes in catering quality education to the society and its members. The College administration is playing a lead role, leading and supporting the development and implementation of policies, programs, and initiative that are associated with the vision and mission of the college. The administration has a smooth functioning in the all areas like Admissions, Account and Finance, Record Keeping, Evaluation and Supervision, and Maintenance. The college management has given a freedom and rights to the to lead all the academic activities of the college and work on the vision and mission of the college. all the members of college development committee regularly meet and take necessary steps to formulate and implement the perspective plan of the college The Administrative and academic areas are controlled by the Principal of the college. The Internal Quality Assurance Cell monitors the academic and administrative activities. Mentorship is introduced in all the departments and it is effectively monitored by the Principal. The management authority regularly conducts the review of functioning of the college. The Necessary guidance and directives are issued through these meetings the budget of the college is prepared prior to the starting of the academic year and gets approved by the management hence there is a good support as well as the motivation from the management relating to the implementation of the objectives specially designed to attain quality teaching and learning aspects of the college. Thus the college works with vision of attaining the academic excellence through inculcating all possible knowledge skills and attitude for preparing best teachers for the society as well as development of personality of the students. The college has made the provisions for the implementation of the desired programmes through all its academic calendars and the regular feedback from the students and the staff members also. Thus the role of the management is very positive and forward-looking.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	In the starting of the academic year, college conducts a meeting and prepares academic calendar for B.Ed and M.Ed. programmes saperately. The time table of both the programmes are prepared accordingly.Then teacher plans their subject plans in advanced for better delivery of curriculum transaction.Teaching learning process is monitored by the Principal of the college. All the teachers are instructed to follow constructivism based innovative teaching methods like co-operative learning, experiential learning, collaborative learning, participative learning in their daily

teaching. The college has given advice to faculty members to use ICT based tools for teaching purpose as well as suggested to motivate students for self-learning with the help of open educational resources. The college conducts co-curricular activities in line with the content given in the curriculum.

Teaching and Learning

The time table of both the programmes is prepared accordingly. Teacher plans their subject plans in advanced for better delivery of curriculum transaction. Teaching learning process is monitored by the Principal of the college. All the teachers are instructed to follow constructivism based innovative teaching methods like co-operative learning, experiential learning, collaborative learning, participative learning in their daily teaching. The college has given advice to faculty members to use ICT based tools for teaching purpose as well as suggested to motivate students for self-learning with the help of open educational resources.

Examination and Evaluation

Shri Bapusaheb D.D Vispute college of Education is affiliated to University of Mumbai and following syllabus and examination pattern of University of Mumbai. The evaluation criteria is already given by the university for external and internal assessment according to that evaluation is carried out for B.Ed. and M.Ed. Programme . The University provides tool for internal assessment. The college follows the same criteria. The college does evaluation of students with the help of class test, content test, Essay test and assignments as well as project based activities such as practice teaching and internship. For M.Ed. programme also internal test, internship and research dissertation assessment is carried out. The external assessment is done with the help of semester examination conducted by the University of Mumbai the whole evaluation work is done according to the guidelines given in the syllabus of Mumbai University for each course.

Research and Development

Research and Development The college has good practices of research activities and to develop a research attitude in students, college has the

research guidance cell which encourages teachers and students to present research papers in national and international seminar and to publish research articles/ papers in various reputed journals. The students enrolled for M.Ed. course were encouraged to publish research papers at state, National International level. reputed journals. The college also organize national level seminar and conferences and workshop based in various themes of research. The management of the college encourages colleges to apply for the research project grants and grants for organizing seminar and conferences. The college also encourages M.Ed. students to go for M.Phil and Ph.D education further and provides guidance for that. College always take efforts to strengthen the research area by consulting with the experts and educationists.

Library, ICT and Physical Infrastructure / Instrumentation

Library, ICT and Physical Infrastructure / Instrumentation
 Library is considered as a souls of the college and attention has been paid from the establishment of the college for the development of the library. The college having a well-developed library and is well equipped with number of books, journals which are suitable for the B.Ed and M.Ed program curriculum. Number of reference Books, textbooks, Journals, Novels is available in the library for references. OPAC system is available in the library. A separate library committee has been developed by the college to take decisions on library resources and management
 Library provides the e-resources, ebook for the students. Teachers were encouraged to be technologically sound and use techno- pedagogy in their classrooms. The college has installed an LCD projector in every classroom to make the teaching more effective. Students use language lab, they take active participate in language learning exercises and get more practice time. Art and crafts Recourse center: our B.Ed students utilize their creative works of arts and craft they can develop their teaching materials, drawing and painting out of their own desire work The Institution has adequate infrastructure and physical facilities for teaching and le

Classrooms: college encompasses a sufficient number of well- furnished, well-ventilated Seminar Hall: The College has seminar halls with required seating facility.

Human Resource Management

The college has a policy to recruit the teaching and non teaching faculty members as per the guidelines provided by the UGC and NCTE. The college has well qualified teaching and non teaching staff for discharging their academic and administrative duties. College follows all the guidelines of NCTE, UGC and University of Mumbai for the appointment of the teaching and non teaching faculty with a detailed advertisement in the newspaper and subsequent selection process. The college organises as well as send teaching and non teaching faculty members for the professional training and faculty development programmes. The college takes care of the faculty members about their physical and mental health and organises different health camps.

Industry Interaction / Collaboration

The college is always trying for the collaboration with the different organizations working in the area of education, Social development and environmental conservation. The college has decided to sign MoU with various educational industries for the training and development of students as well as for the entrepreneurship guidance. The college has decided to go for the maximum collaboration with various organization on the area of environment and sustainability and waste management as well as awareness programmes related to health and hygiene. The college also invites experts from the education industry for informing students about the e-learning software and apps development

Admission of Students

Admission of Students The college follows the policy of admission as given by the admission regulatory authority of Maharashtra and CET cell of Maharashtra. Admission for B.Ed. and M.Ed. programme is carried out by Gov.of Maharashtra by conducting CET examination at the state level .College strictly follows the Rules and Regulations set by Government of Maharashtra. The college under its professional guidance cell conducts CET

guidance workshops for the B.Ed and M.Ed . aspirant students for helping them to know about CET examination and its syllabus. College has already displayed the information of B.Ed. and M.Ed. programmes on its website including intake, syllabus, eligibility etc. The college has also made a prospectus to inform parents and students about the courses and college in detail.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<p>The College uses e-tools including emails and online meeting platforms . Separate WhatsApp groups are made for circulating the Important administrative and academic notices. A communication with the help of Emails is done ICT is used in admission procedure of F.Y. B.Ed and M.Ed course, it includes college registration on Maharashtra government portal, University portal, downloading students merit list, allotment list etc. The college has decided to use maximum online support for the administration.</p>
<p>Administration</p>	<p>E-governance in administration has raised the transparency, accountability, efficiency, and effectiveness and inclusiveness in the governing process in terms of reliable access to the information within government, between government, national, state, municipal, and local level governments, citizens, and businesses and empowers business through access and use of information</p> <p>The main focus of the E-Governance policy for the administration is to provide transparent, equitable, and accountable service delivery to the students and parents . The aim of the e- governance is to improves the quality of governance and ensures people’s participation in the governing process through electronic means like e- mail, websites, SMS connectivity, and others.</p>
<p>Finance and Accounts</p>	<p>Finance and Accounts The college has dedicated staff for accounts and finance. The college conducts financial audits regularly. The institution also has a strong financial advisory board for the Management of accounts. All daily transactions are tallied by the</p>

cashier of the college The auditors also check Fees Receipts and disbursement of Scholarships received from the Government and other agencies. The auditors verify all financial transactions and submit a detailed report of observations. Based on the observations given, the accountant of the college modifies the statements of accounts as required. The Management has appointed CA Chartered Accountants as the External Auditor of the college. At the end of every financial year, annual financial statements are prepared and presented for audit. The auditors review the financial statements, documents, vouchers, and bills. They check statutory payments-TDS, Professional Tax, PF, ESI remittance, etc. The College uses the Tally ERP 9 for E-governance, for transparent functioning of the Finance and Accounts department of the college. Admission for B.Ed. and M.Ed. programme is carried out by Gov. of Maharashtra by conducting CET examination at the state level . College strictly follows the Rules and Regulations set by Government of Maharashtra. The college under its professional guidance cell conducts CET guidance workshops for the B.Ed and M.Ed. aspirant students for helping them to know about CET examination and its syllabus.

Student Admission and Support

The college provides support for admission by following the number of steps. Admission for B.Ed. and M.Ed. programme is carried out by Gov. of Maharashtra by conducting CET examination at the state level . College strictly follows the Rules and Regulations set by Government of Maharashtra. The college under its professional guidance cell conducts CET guidance workshops for the B.Ed and M.Ed. aspirant students for helping them to know about CET examination and its syllabus.

Examination

Examination The college conducts the examinations as per the guidelines given by the University of Mumbai as college is affiliated to University of Mumbai and following syllabus and examination pattern of University of Mumbai. The evaluation criteria is already given by the university for

external and internal assessment according to that evaluation is carried out for B.Ed. and M.Ed. Programme . The University provides tool for internal assessment. The college follow the same criteria. The college does evaluation of students with the help of class test, content test, Essay test and assignments as well as project based activities such as practice teaching and internship. For M.Ed. programme also internal test, internship and research dissertation assessment is carried out. The external assessment is done with the help of semester examination conducted by the university of Mumbai.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2015	Mrs. Chhaya Shirsath	One Day State Level Intercollegiate Seminar Cum Workshop on Human Rights and Duties Education	CSSM, Chembur, Mumbai	1000
2016	Mrs. Chhaya Shirsath	Seminar on Towards Equality, Women Development	For attending seminar organised by College of Education and Research, Parel	1000

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2015	Constructivism based Teaching and Learning	Nil	05/09/2015	06/09/2015	10	Nil

2015	Nil	Website based response review	12/08/2015	Nil	Nil	13
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Programme of the B.Ed. syllabus as per NCTE Revised Regulation and Norms 2014	1	22/07/2015	Nil	01
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
10	7	13	13

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Health Blood Check up, Maternity leave for female staff, Medical concession for staff, Provident fund.	Health Blood Check up, Salary in advance, Provident Fund facility, Maternity leave for female staff	Health Blood Check up, Scholarship to eligible students, Installment facility for payment of tuition fees

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

<p>The college conducts financial audits regularly. The institution also has a strong financial advisory board for the Management of accounts. All daily transactions are tallied by the cashier of the college. The auditors also check Fees Receipts and disbursement of Scholarships received from the Government and other agencies. The auditors verify all financial transactions and submit a detailed report of observations. Based on the observations given, the accountant of the college modifies the statements of accounts as required. The Management has appointed CA Chartered Accountants as the External Auditor of the college. At the end of every financial year, annual financial statements are prepared and presented for audit. The auditors review the financial statements, documents, vouchers, and bills. They check statutory payments -TDS, Professional Tax, PF, ESI remittance, etc.</p>
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6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
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NIL	0	00
No file uploaded.		

6.4.3 – Total corpus fund generated

00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	University of Mumbai	Nil	The Principal of college
Administrative	No	NIL	Nil	NIL

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Parent-Teacher meeting 2. Feedback from parents about teaching learning process 3. Career Counselling sessions

6.5.3 – Development programmes for support staff (at least three)

1. Stress Management sessions 2. Routine Medical check-up 3. Administrative teaching-learning Skill development training
--

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Enrollment of Faculty members for Ph.D degree 2 Research publications and seminar attended 3. Initiative for organizing National and International level seminars 4. Workshop on interactive teaching methods 5. Efforts for village engagement 6. Motivation to faculty members for use of ICT
--

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2015	International Yoga Day	15/06/2015	21/06/2015	Nil	64
2015	Campus Cleanliness Activities	15/06/2015	10/10/2015	Nil	75
2016	Visit to Science institution	04/01/2016	28/02/2016	Nil	68
2016	Gender Equality campaign- Bati Bachavo	04/01/2016	06/02/2016	Nil	76

[View File](#)

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Gener Equality awareness-Beti Bachavo	06/02/2016	Null	62	25
Womens Day programme 2016	08/03/2016	Null	82	12

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Shri Bapusaheb D.D.Vispute College of Education, New Panvel has a Policy on Environment and Energy Usage. College will be working on its Green initiatives in the best interest of the Environment. The college is committed to preparing its students to become environmental citizens engaged on campus, in their communities and beyond their lives. The college will educate the community and implement the best practices to improve the environmental footprint of the campus and its operations. The college has made policy which is communicating with students and employees via internal communication channels and available for all. The Energy Policy, objectives and targets will be reviewed on a regular basis by Review of this policy document shall be done by a committee chaired by Principal Chairman IQAC of the College, Energy Committee Convener.

The other members of the committee shall nominate by the IQAC under the guidance of the principal of the college. Policies: To assess source energy usage and measure its impact on the environment. To count CO2 emissions generated by our means of transportation Vehicles. To reduce local air pollution emissions using environment-friendly vehicles including bicycles, public transportation and use of pedestrianfriendly roads. To install photovoltaic solar panels for the generation of alternate energy. To install LED bulbs in the whole campus to save energy. To develop systematic waste management mechanism. To develop rainwater harvesting unit. To undertake tree plantation drive. To take additional measures to continuously improve our energy? consumption. To ensure the availability of necessary resources to achieve our objectives. To encourage use of advanced technology to minimize energy consumption, atmospheric emissions, and noise, particularly from our vehicle fleets. To engage in dialogue with the government agencies, municipal corporation? and the affiliating university and actively work with the local organizations in the areas of environment, energy efficiency and sustainable development. To monitor and respond to emerging environmental and energy issues. To strengthen our employees and students environmental knowledge and skills to improve our own environmental performance. To provide information and training opportunities on energysaving? measures. To offer opportunities for employees and students to engage in initiatives? which contribute to environmental protection All individuals (teaching, nonteaching and students) of the institution should appreciate andvalue the use any form of energy ie., electricity andwater in abundance. They are entitled/obliged to save and prevent the misuse or wastage of any form ofenergy An Energy club has to be constituted in the institution including members of teaching staff, and students with the principal as the Chairman. An Energy Monitoring Committee has to be constituted in the institution to checkthe use of various energy sources

available in the institution.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nil
Provision for lift	Yes	Nil
Ramp/Rails	Yes	Nil
Braille Software/facilities	No	Nil
Rest Rooms	Yes	Nil
Scribes for examination	No	Nil
Special skill development for differently abled students	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2015	1	1	01/07/2015	7	Vanamohotsav	Plants conservation	72
2015	1	1	21/06/2015	1	Yoga for all	stress management	67
2015	1	1	10/10/2015	1	cleanliness activity	Clean campus and city	71
2016	1	1	06/02/2016	1	Beti Bachao rally	Gender discrimination issues	65

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Handbook of Institute	09/07/2015	Handbook of Institute 09/07/2015 Every stakeholder of higher education has a role to play for quality enhancement and sustenance. The stakeholders such as the Government, management, teachers, students and

the external quality assurance agencies–have an important role in ensuring quality of higher education. The National Assessment and Accreditation Council (NAAC) strives to play a catalytic role in synergising the stakeholders efforts. Of all the stakeholders mentioned above, the students have a unique role to play in ensuring quality of higher education institutions (HEIs). Firstly, the students should realize that they have the right for quality education and it is the responsibility of the HEIs to provide quality educational experience to learners. Secondly, the students should equally be aware of their responsibilities which in turn will help the institutions to provide quality education. This means that the students should demand quality education and demonstrate their commitment to quality education by accepting their responsibilities. Otherwise the HEIs will have very little motivation for quality enhancement.

Shri.Bapusaheb D.D. Vispute college of Education, New Panvel has prepared a Handbook of the College which is also talk about code of conduct for Teaching faculty members, Non teaching faculty members and students. The college makes efforts in the implementation of these code of conduct.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
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Vanamahotsav	01/07/2015	07/07/2015	72
Independence day	15/08/2015	Nil	87
Mahatma Gandhi Jayanti	10/10/2015	Nil	63
Constitution day celebration	26/11/2015	Nil	68
Gender Equality awareness	06/02/2016	Nil	65
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Use of process garden organics, biomass, waste and leaves to generate mulch and compost and monitored regularly and composting on the campus waste management done in every building of the campus, academic, administration, kitchen, hostels and wet waste management, external dry waste management conducted in the campus

Awareness about plastic degradation problem

Waste segregation process awareness

Herbicides and biopesticides for greenery on campus outdoors and indoors

Vanmahotsav celebrated by the college

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice No. 1 1. Title : Waste management training 2. Objectives: To generate awareness about waste management and environmental issues. To create an awareness about the public efforts and government initiatives protecting and conserving the environment and waste management. To develop an understanding of the concept and need for sustainable development. To develop a positive attitude towards protecting and conserving the environment 3. Practice There is a need for environmental sensitization and literacy initiatives at the college level, which could generate a better appreciation, involvement and optimistic ideas necessary to contribute to the quality of our environment. College can conduct environmental awareness campaigns and programs frequently in every department so the non- science background students will also have a good knowledge and awareness about the environment and can be good environment literacy.College encourages campaigns on Swachhta and water conservation -Partnership with other Institutions and agencies for implementing action plans on campus including Non- Profit Organizations, Public Policy Groups and Think Tanks, Media and Celebrities, Celebration and competitions on International/National Level days related to Environment, Ecology, Water, Cleanliness, and related Days. Initiatives on Swachhta shared among the stakeholders through report format and updates on Social Media. Tree plantation and greenery promoted in vacant areas and around building in the campus and establishment of oxygen park in campus. Vanmahotsav celebrated by the college. Use of herbicides and bio pesticides for greenery on campus outdoors and indoors dedicated staff for sanitization and cleanliness management Institution process garden organics, biomass, waste and leaves to generate mulch and compost and monitored regularly and composting on the campus waste management done in every building of the campus, academic, administration, kitchen, hostels and wet waste management, external dry waste management conducted in the campus.In line with the vision and mission of Shri. Bapusaheb D.D. Vispute College of Education, New panvel where inculcation of environmental value in students is considered as one of the responsibility. Principal Dr. Bashir A.

Patel has taken actions to spread knowledge about the issues related to environment and its sustainability. As a part of the curriculum of Bachelor of Education and Master of Education programmes, she has organized different co-curricular activities related to environmental consciousness for students. As a part of best practices she has started different project related to cleanliness and waste management in the campus. She has also taken initiatives in awareness of sanitation and health among the society especially in the rural area through environmental education. With the help activities done under the guidance of principal Dr Patel, Students Public got education about how to separate the dry and wet waste through street plays, slogans rallies etc. The parents, students, teachers are trained to use Swachhata Abhiyan App. Best Practice No.2 1.

Title: Campus Swachhata survey 2. Objectives: To develop an understanding about the concept of swachhata, its need in present days. To explore and appreciate environmental values depicted in ancient philosophies. To create an awareness about the public efforts and government initiatives in cleanliness under Swachha Bharat Abhiyan. To develop a positive attitude towards protecting and conserving environment. To establish a Swachhata Action Plan committee to work on different projects on hygiene and sanitation To organize awareness programme for the members of society to maintain personal hygiene and health To train people about the different approaches of solid waste management and recycling To sign memorandum of understanding with different organizations and local government bodies for the effective implementation of swachhata related objectives Practice : All Students have the responsibility to respect college campus property and facilities as well as the property and facilities of employers and community partners. In addition, students have the responsibility to conserve the natural environment inside the campus and should take care about the cleanliness and sustainability of the campus. There is also a need of refraining from using or taking property without appropriate permission being respectful and accountable when using, borrowing, and/or returning the property of the college or members of its community behaving in a way that obeys the rules and regulations of college-owned or operated facilities and other off-campus, non-Conestoga facilities while engaged in learning activities on their premises and Demonstrating sound judgment and positive leadership when representing the college at all college-sponsored or affiliated events. Use of herbicides and bio pesticides for greenery on campus outdoors and indoors dedicated staff for sanitization and cleanliness management Institution process garden organics, biomass, waste and leaves to generate mulch and compost and monitored regularly and composting on the campus waste management done in every building of the campus, academic, administration, kitchen, hostels and wet waste management, external dry waste management conducted in the campus. Specific hygiene is maintained for the ladies toilets with continuous running water available in the toilets and toilets cleaned daily at periodic intervals and the times the toilets are used hygienically and soap/hand wash, sanitizers available Garbage management through garbage bins labeled appropriately as Dry Waste and Wet Waste as using color-coded containers or bins: landfill black/gray, compost green, and recycle blue different types of waste - solid, liquid, E waste segregated before disposal The college had decided to adopt nearby village for the activities in the area of cleanliness and sustainability. Various workshops had been organized by the college under for the awareness about the cleanliness and sanitary practices and students realized their responsibility for the campus and started to work in campus in the area of greenery and sustainability Cleanliness gives rise to a good character by keeping body, mind, and soul clean and peaceful. Maintaining cleanliness is the essential part of healthy living because it is the cleanliness only which helps to improve our personality by keeping clean externally and internally. There were number of barriers in executing my campus my responsibility attitude in students. It was a tedious task in banning plastic completely in the campus. The attitude students towards changing the

campus into plastic free environment were not fully positive. Every time reminding students about their campus responsibility is not possible There are no other challenges in this regards The quality of harvested rainwater increased and the ground water level improved. Greener, hygienic and Sustainable way of life is practiced among the students It encouraged students to keep their surroundings clean and to create an awareness on eco-friendly environment, various competitions are conducted regularly. Events such as cleanest hostel room contest, painting, essay writing and Oratorical competitions have been conducted recently. These programs create a social awareness among students to keep the campus clean and green. The activities done encouraged hygiene, It improves hygiene level in campus and also helps to reduce the spread of sickness, maintaining a clean college environment sets a good example to students. Cleanliness encourages learners to take pride in their college, which makes them less likely to drop litter and as such they will potentially make a bigger effort to maintain their environment.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://visputeeducation.info/naac/best-practices/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The college always considers the progress of rural area student is actual strength of the institution. Higher Education Institutes has the opportunity to develop skills and knowledge in the rural population, helping them to make informed decisions on their agricultural businesses and innovate in agricultural affairs. The rural emersion can generate many positive results, such as a greater ability to understand the rural population their need an opportunities and policies, procedures, rights, duties, government schemes, legislation, benefits available and protection laws for rural areas It is important to understand the need for quality education in rural areas, because it helps to maintain rural aeas. Young people are moving to urban areas in search of better education and employment opportunities, the improvement of rural education is a possible strategy to maintain them in rural areas. The College Organizes Health Camps and public awareness rally in its nearby villages every year in which teachers, students, government doctor and member of Gram Panchayat Participate. Through our college every year summer camp organized for students from government and private schools nearby villages. So that can become proficient in such disciplines as computer, yoga, sports and art-craft. Our aim is to bring the rural area students into the Professional Courses. According Our Vision and objective to provide high quality education and economic progression of student is achieved by our student that's why they trust our institution region behind of trust number of student university topper in every year, number of student playing national state level game every year, number of student job in private and government sector every year Higher education institutes are not only responsible for the creation of knowledge for the well-being of humanity but also may play an important role in strengthening the community and rural life.

Provide the weblink of the institution

<https://visputeeducation.info/naac/institutional-distinctiveness/>

8.Future Plans of Actions for Next Academic Year

The emphasis of the college in the near future will be on interactive teaching and students will be persuaded to go for innovations. The daily routine of the college starts with morning assembly and prayer. For developing accountability

and self-direction among teacher-students and for training themselves in organizing various curricular and co-curricular activities the training programs based on organization and social skills be organized by the college. The college management is basically from the rural area of Maharashtra, hence the focus of the college will be to provide opportunities for self-employment to students in the field of education by establishing training and skill development centers for the students. The college would like to accelerate the research in the field of education by providing guidance for conducting research and for this purpose college is planning to establish a research consultancy in the near future. The college will also start a competitive exam guidance center on its campus for the students of poor sections of society who are not able to join coaching classes in the big cities. The college is planning to have maximum collaboration with the different organizations that are working in the areas of education, waste management, and energy conservation. The college is planning to develop the campus for the maximum utilization of facilities.

1. Technology Integration: To foster a digitally empowered learning ecosystem, the college plans to invest in advanced technology tools and platforms. This will include the implementation of e-learning resources, virtual labs, and interactive multimedia content to augment classroom teaching.
2. Faculty Development: Recognizing the pivotal role of educators, the college will focus on comprehensive faculty development programs. Workshops, seminars, and training sessions will be organized to keep faculty members updated on the latest pedagogical methods and subject advancements.
3. Research and Innovation: The College aims to nurture a culture of research and innovation among both students and faculty. The institution wants to avail the Inflightnet/ Delmet/ UC/ OPAC facilities in the library to make it more resourceful.
4. The institution has decided to establish an advanced Language Lab and Psychology Lab.
5. The institution wants to establish a center for educational competition for Reference Guidance.
6. The institution wants to encourage more faculty to enroll Ph.D degree in Education.
7. The institution decided to organize more seminars at the national and international levels.
8. The institution is planning to encourage faculty to undergo minor/ major research projects funded by UGC, ICSSR of the University of Mumbai, and various founding institutions.
9. The institution has proposed to avail of 2f and I2B recognition from UGC.