



## Internal Quality Assurance Cell (IQAC)

2024-25

Meeting No. 1

### Notice

05/06/2024

All members of Internal Quality Assurance Cell (IQAC) of Shri.Bapusaheb D.D. Vispute College of Education, New Panvel are hereby informed that a meeting of IQAC will be conducted on Monday, 10/06/2024 in the library of Shri Bapusaheb D.D Vispute College of Education, New Panvel at 12.00 pm to discuss on different agenda and activities that have to be conducted under the IQAC cell. All members of IQAC should remain present for the meeting on time.

The agendas for the meeting will be as follow

1. Reading and follow up discussion on minutes of last IQAC meeting held in the academic year 2023-24
2. Sharing and discussion on Action Taken Report prepared by I.Q.A.C.
3. Planning and decision about filling Institutional Information for Quality Assessment(IQA) for NAAC assessment 2<sup>nd</sup> Cycle
4. Discussion on work related to documentation and criterions under Self Study Report (SSR)
5. Discussion on the renewal of MoU's done with the internship schools and B.Ed. collegess
6. Discussion and planning about the collaboration with Mahatma Gandhi Antarrashtriya Hindi Vishwavidyalaya, Wardha for organizing NEP 2020 Orientation and Sensitization programme
7. Discussion on proposal to be submitted to management for upgradation of existing infrastructure and new purchases.
8. Review on admission process and finalization of dates for induction meeting to be conducted for faculty members and students for the academic year 2024-25



**Dr. Seema N. Kamble**

Principal & IQAC Chairperson  
Shri.Bapusaheb D.D. Vispute College of  
Education, New Panvel

**PRINCIPAL**

Adarsh Shikshan Prasarak Mandal's  
Shri Bapusaheb D. D. Vispute  
College of Education, New Panvel.



## Internal Quality Assurance Cell (IQAC) Minutes of the Meeting 2024-25 Meeting No. 1

### Minutes of the meeting

As per the directions given by the Dr. Seema Nivrutti Kamble, Principal of Shri Bapusaheb D.D.Vispute College of Education, New Panvel & Chairperson of IQAC, a meeting was held by the Internal Quality Assurance Cell (IQAC) on 10/06/2024 at 12.00 pm in the library of Shri Bapusaheb D. D. Vispute College of Education, New Panvel to discuss following agendas:

**1. Reading and follow up discussion on minutes of last IQAC meeting held in the academic year 2023-24**

In the presence of Chairperson of IQAC and Principal Dr. Seema Kamble, a reading of minutes of last meeting held by IQAC was done by the IQAC Co-ordinator Dr.Pritesh wadhe. After that a follow up discussion was carried out. on the decisions taken by IQAC in the last meeting and about the implementation.

**2. Sharing and discussion on Action Taken Report prepared by I.Q.A.C.**

Under the direction of Principal & IQAC Chairperson Dr. Seema Kamble, a discussion on action taken report 2023-24 was done. All IQAC committee members put their suggestions about the implementations and also put some recommendations for further actions.

**3. Planning and decision about filling Institutional Information for Quality Assessment(IIQA) for NAAC assessment 2<sup>nd</sup> Cycle**

A decision was taken for the submission of IIQA for the assessment and accreditation in 2<sup>nd</sup> cycle of NAAC and an approval of management had been obtained and a decision had been discussed with the all teaching and non teaching faculty members. It has been directed to faculty members to go through the manual of SSR and SOP of the accreditation and assessment process.

**4. Discussion on work related to documentation and criterions under Self Study Report (SSR)**

The IQAC coordinator had oriented the IQAC members about the different areas of the self study report including extended profile, Key indicators, qualitative and quantitative metrics of the SSR. Criterion wise responsibilities had been assigned to faculty members to work on it as well as instructions had been given to provide soft copies of the relevant supportive documents to upload in the SSR.

**5. Discussion on the renewal of MoU's done with the internship schools and B.Ed. colleges**

A follow up has been taken on the validity of existing MoU's and a decision had been taken to renew MoU's of internship schools and colleges for the internship of B.Ed.



and M.Ed. programmes also a discussion had been carried out to sign more MoUs with financial organizations for the financial support to students.

**6. Discussion and planning about the collaboration with Mahatma Gandhi Antarrashtriya Hindi Vishwavidyalaya, Wardha for organizing NEP 2020 orientation and sensitization programme.**

A discussion has been done on the proposal for organizing online NEP 2020 orientation and sensitization programme in collaboration with Mahatma Gandhi Antarrashtriya Hindi Vishwavidyalaya, Wardha for organizing NEP 2020 orientation and sensitization programme for the faculty members of higher education institutes. The responsibilities for conducting and coordinating the sessions were allotted to faculty members and the planning had been shared with the IQAC members.

**7. Discussion on proposal to be submitted to management for up gradation of existing infrastructure and new purchases.**

Some of the members of the IQAC suggested to upgrade the existing infrastructure and to introduce some additional ICT facilities to students in classroom. A need of renovation of multipurpose hall has been shown by the members and a decision was taken to conduct an infrastructure survey for the up gradation and additional facilities.

**8. Review on admission process and finalization of dates for induction meeting to be conducted for faculty members and students for the academic year 2024-25**

A review was taken on the admission process of B.Ed. and M.Ed and a date of induction meeting and a date of orientation meeting, code of conduct, Anti ragging workshop of faculty members and students has been finalized also a follow of the updation of the college website has been taken.




**Action taken report of the meeting of Internal Quality Assurance Cell held on 10/06/2024  
at 12.00 pm.**

Sr. No.	Agenda	Action taken
1	Reading and follow up discussion on minutes of last IQAC meeting held in the academic year 2023-24	The minutes of the last meeting held by the IQAC were discussed among the members.
2	Sharing and discussion on Action Taken Report prepared by I.Q.A.C.	The action taken report of the last year had been shared and discussed among the members.
3	Planning and decision about filling Institutional Information for Quality Assessment (IIQA) for NAAC assessment 2 <sup>nd</sup> Cycle	The IQAC passed the decision about the initiation on 2 <sup>nd</sup> cycle of NAAC assessment for which a final approval had been taken from the management body of the college and also discussed with the college development committee. The IQAC approved the online submission of IIQA.
4	Discussion on work related to documentation and criterions under Self Study Report (SSR)	IQAC discussed the steps of A&A process and assigned the responsibilities and roles and responsibilities to be performed by the faculty members on the different areas of SSR. Criterion wise responsibilities given for the documentations with respect to the Qualitative and Quantitative metrics.
5	Discussion on the renewal of MoU's done with the internship schools and B.Ed. colleges	The dates of earlier MoUs done with the internship schools and colleges were reviewed and decision was taken to renew MoUs. A decision also taken to sign MoU with Nationalized banks for supporting students for educational loans and other related facilities.
6	Discussion and planning about the collaboration with Mahatma Gandhi Antarrashtriya Hindi Vishwavidyalaya, Wardha for organizing NEP 2020 orientation and sensitization programme.	IQAC approved the collaboration with Mahatma Gandhi Antarrashtriya Hindi Vishwavidyalaya, Wardha for organizing NEP 2020 orientation and sensitization programme under MMTT Programme and approached Mahatma Gandhi Antarrashtriya Hindi Vishwavidyalaya, Wardha for finalizing planning, dates and schedule of the programme.





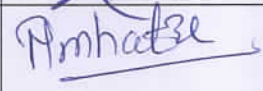


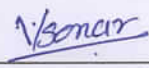




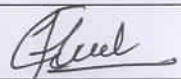




7.	Discussion on proposal to be submitted to management for up gradation of existing infrastructure and new purchases	IQAC approached the management and CDC and put a proposal for the up gradation of existing infrastructure and new purchases. The management accepted the proposal and sectioned the fund for the same.
8	A review taken on the admission process of B.Ed. and M.Ed and a date of induction and a dates of orientation meeting, code of conduct, Anti ragging workshop of faculty members and students has been finalized also a follow of the updation of the college website has been taken.	IQAC directed the admission committee to monitor the Central Admission Process of B,Ed. and M.Ed. process of Maharashtra state and CET rounds and further process and also taken follow up on it. The tentative dates of orientation meeting, code of conduct, Anti ragging workshop of faculty members and students has been finalized by the IQAC.



  
**Dr. Seema N. Kamble**  
**PRINCIPAL**  
 Adarsh Shikshan Prasarak Mandal's  
 Shri Bapusaheb D. D. Vispute  
 College of Education, New Panvel

**Signature of IQAC Committee Members present for the meeting**

Sr. No.	Name	Designation	Signature
1	Dr. Seema N. Kamble	Chairperson	
2	Dr. Pritesh R. Wadhe	IQAC Co-ordinator	
3	Asst. Prof. Vijay V. More	Teacher Member	
4	Asst. Prof. Vinayak V. Lohar	Teacher Member	
5	Asst. Prof. Neha N. Mhatre	Teacher Member	
6	Mrs. Parimala R. Karanjkar	Administrative Officer (Account)	
7	Mr. Rakesh Kamble	Administrative Officer (Academic)	
8	Mrs. Vandana V. Sonar	Management Representative	
9	Ms. Priya Kamble	Librarian	
10	Dr. Sunita Magre	External Expert	
11	Dr. Sunita Londhe	External Expert	
12	Ms. Shweta Shettigar	Nominee from Current Batch B.Ed.	
13	Ms. Hitesh Suthar	Nominee from Current Batch M.Ed.	
14	Dr. Prashant Patil	Nominee from Alumni	
15	Dr. Avinash Shendre	Industry Expert	



  
**Dr. Seema N. Kamble**  
**PRINCIPAL**  
 Adarsh Shikshan Prasarak Mandal's  
 Shri Bapusaheb D. D. Vispute  
 College of Education, New Panvel



Adarsh Shikshan Prasarak Mandal's  
**Shri Bapusaheb D.D. Vispute College of Education, New Panvel**  
**Internal Quality Assurance Cell (IQAC)**

**2024-25**

**Meeting No. 2**

**24/12/2024**

## Notice

All members of Internal Quality Assurance Cell (IQAC) of Shri .Bapushaeb D.D. Vispute College of Education, New Panvel are hereby informed that a meeting of IQAC will be taken on 13/01/2025 at 3.00 pm in the library of Shri Bapusaheb D. D Vispute College of Education, New Panvel to discuss on different agenda and activities that have to be conducted under the IQAC cell. All members of IQAC should remain present for the meeting on time.

### Agendas of meeting

1. Reading and follow up discussion on minutes of last IQAC meeting held on 10/06/2024
2. Discussion on the planning and preparation for NAAC peer team visit for 2 nd cycle of NAAC
3. Discussion on the proposal submission for organizing workshop on Research Methodology
4. Follow up on progress of students in internal and external examinations of last semesters
- 5 Decisions on new value added course on first aid in emergency
6. Discussion on guidelines and q proposal to be submitted by the college to for the approval of Night college and study centre under of National Institute of Open Schooling.
7. Discussion on organizing fire safety training in collaboration with Panvel Municipal corporation
8. Planning for conducting placement drive for the B.Ed. and M.Ed. students.



**Dr. Seema N. Kamble**  
Principal & IQAC Chairperson  
Shri. Bapusaheb D.D. Vispute  
College of  
Education, New Panvel  
**PRINCIPAL**  
Adarsh Shikshan Prasarak Mandals  
Shri Bapusaheb D. D. Vispute  
College of Education, New Panvel.



Adarsh Shikshan Prasarak Mandal's

**Shri Bapusaheb D.D. Vispute College of Education, New Panvel**

**Internal Quality Assurance Cell (IQAC)**

**Minutes of the Meeting**

**2024-25**

**Meeting No. 2**

**Minutes of the meeting**

As per the directions given by the Principal of Shri Bapusaheb D.D. Vispute College of Education, New Panvel an online meeting was held by the Internal Quality Assurance Cell (IQAC) on 13/01/2025 at 3.00 pm in the library of Shri Bapusaheb D. D. Vispute College of Education, New Panvel to discuss on different agenda and activities that have to be conducted under the IQAC cell. All members of IQAC should remain present for the meeting on time.

**Agendas of meeting**

1. Reading and follow up discussion on minutes of last IQAC meeting held on 10/06/2024
2. Discussion on the planning and preparation for NAAC peer team visit for 2 nd cycle of NAAC
3. Discussion on the proposal submission for organizing workshop on Research Methodology
4. Follow up on progress of students in internal and external examinations of last semesters
- 5 Decisions on new value added course on first aid in emergency
6. Discussion on guidelines and q proposal to be submitted by the college to for the approval of Night college and study centre under of National Institute of Open Schooling.
7. Discussion on organizing fire safety training in collaboration with Panvel Municipal corporation
8. Planning for conducting placement drive for the B.Ed. and M.Ed. students.



**Dr. Seema N. Kamble**

Principal & IQAC Chairperson  
Shri. Bapusaheb D.D. Vispute College of  
Education, New Panvel

**PRINCIPAL**


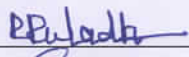


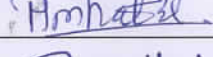
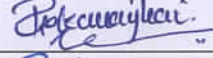


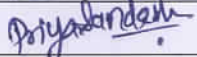
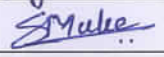
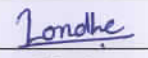

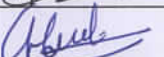
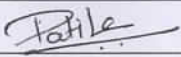
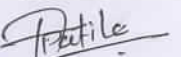
Adarsh Shikshan Prasarak Mandal's  
Shri Bapusaheb D. D. Vispute  
College of Education, New Panvel

**Action taken report of the meeting of Internal Quality Assurance Cell**

Sr. No.	Agenda	Action taken
1	Reading and follow up discussion on minutes of last IQAC meeting held on 10/06/2024	The minutes of the last meeting held by the IQAC on 10/06/2024 were discussed among the members.
2	Discussion on the planning and preparation for NAAC peer team visit for 2 nd cycle of NAAC	The calendar of the NAAC peer team visit was finalized and three dates were finalized to inform NAAC for peer team visit. The responsibilities had been assigned to teaching and non teaching faculty members regarding peer team visit.
3	Discussion on the proposal submission for organizing workshop on Research Methodology	A decision taken on writing proposal to funding agencies for the grant of organizing workshop on research methodology.
4	Follow up on progress of students in internal and external examinations of last semesters	A follow up taken on the progress of students in the internal and external examination of last semesters and decision taken to conduct counseling session for the low achievers.
5	Decisions on new value added course on first aid in emergency	A discussion on objectives, learning outcomes, study courses and syllabus structure had been carried out and a syllabus designing committee at the college level had been formed.
6.	Discussion on guidelines and proposal to be submitted by the college to for the approval of Night college and study centre under of National Institute of Open Schooling.	A discussion carried out on the guidelines and proposal for starting Night college and study centre under of National Institute of Open Schooling.
7.	Discussion on organizing fire safety training in collaboration with Panvel Municipal corporation	College approached through IQAC to officials of fire brigade, Panvel Municipal Corporation and requested to conduct training and Mock drill.
8.	Planning for conducting placement drive for the B.Ed. and M.Ed. students.	The tentative dates of the placement drive to be conducted for the B.Ed. and M.Ed. students had been consulted with the Placement officer of the college and directed to work on the planning of it.



**Signature of IQAC Committee Members present for the meeting**

Sr. No.	Name	Designation	Signature
1	Dr. Seema N. Kamble	Chairperson	
2	Dr. Pritesh R. Wadhe	IQAC Co-ordinator	
3	Asst. Prof. Vijay V. More	Teacher Member	
4	Asst. Prof. Vinayak V. Lohar	Teacher Member	
5	Asst. Prof. Neha N. Mhatre	Teacher Member	
6	Mrs. Parimala R. Karanjkar	Administrative Officer (Account)	
7	Mr. Rakesh Kamble	Administrative Officer (Academic)	
8	Mrs. Vandana V. Sonar	Management Representative	
9	Ms. Priya Kamble	Librarian	
10	Dr. Sunita Magre	External Expert	
11	Dr. Sunita Londhe	External Expert	
12	Ms. Shweta Shettigar	Nominee from Current Batch B.Ed.	
13	Ms. Hitesh Suthar	Nominee from Current Batch M.Ed.	
14	Dr. Prashant Patil	Nominee from Alumni	
15	Dr. Avinash Shendre	Industry Expert	



**Dr. Seema N. Kamble**

Principal & IQAC Chairperson  
Shri. Bapusaheb D.D. Vispute College of  
Education, New Panvel

**PRINCIPAL**

Darsh Shikshan Prasarak Mandal's  
Shri Bapusaheb D. D. Vispute  
College of Education, New Panvel